

SWANI Chapter of IAAP

Meeting Minutes

- When:** November 15, 2011
- Where:** HHHFRRRGGH's
- Speaker:** Sara Gehrig
- Present:** Kim Rebarckek, Aimee Bierman, Nancy Arnold, Mandy Doersam, Sue Scott, Sally Keena, Brenda Groninger, Laura Manke, Mary Hesse, Jennifer White, Gloria Huschka
- Next meeting:** Thursday, December 15, 2011
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I. Welcome and Introductions

We reviewed three "Get to know your SWANI chapter member" sheets from Jennifer White, Roxanne Matteson and Nancy Arnold and we learned a lot about them. More of these or similar will happen in future meetings also.

II. Dinner

We had a great dinner with choices of sandwiches, salad or pasta with great service (as always) at HHHFRRRGGH's.

III. Program

Sara Gehrig did an awesome job of explaining how the legal system views electronic, stamped, email or other not original signatures. Key takeaways included:

The basic pieces that an enforceable contract must have are Offer, Acceptance and Consideration

If a person does not deny that they sent the email or that email "signature" was intended to bind them, the email signature will be sufficient.

So long as law does not forbid it (or it is not otherwise against a public policy), parties can agree to be bound by a contractual provision, e.g., that faxed or copied documents have the same legal affect as the original document. Sara advised that things like this get written into contracts whenever possible to avoid confusion later.

IV. Business

Minutes – Mary motioned to approve the September meeting minutes as written and Gloria seconded. Mary motioned to approve the October meeting minutes as written and Mandy seconded.

Treasurer's Report – No treasurer's report was presented (but there were no typos either ;-)

December Meeting

- o Remember the date change to Thursday, December 15 so we can meet at Benedetti's per member request.
- o It's SWANI's 50th anniversary so we'll have to be sure to celebrate somehow. Ideas of inviting former members as well as showing timelines of technology changes were brought up.
- o It's the shoebox raffle/fundraiser and an idea of wearing "festive" holiday sweaters and voting on them was mentioned. More to come in the Scope or upcoming communications from Lisa or Kim.

V. Announcements/Good of the Order

50/50 Raffle (\$20) was won by Nancy Arnold. There were multiple winners of gift bags also.

The ECHO Board of Directors presented Gloria Huschka with the ECHO Board Leadership Award, in recognition of dedicated service and commitment to ECHO's mission. – Congrats Gloria!

There will be a community college band concert at Highland Community College on Friday, November 18 in Freeport. Please contact Mandy Doersam for more details if interested or go to www.highland.edu and look for information there.

Laura was happy to announce her baby, Morgan, is rolling over and happy as ever at 5 months old and Laura is enjoying working part-time from home to spend as much time as possible with her. (I think we were all a little jealous).

VI. Adjournment

The meeting adjourned at approximately 8:20 p.m.